
Personalia

Name	Jan Schreurs
Telephone	+31(0)629272202
E-mail	jmgj.schreurs@xs4all.nl
Nationality	Dutch
Marital status	married

Profile

I am a project manager ICT with 30 years experience in the ICT. I have studied Information Technology at the University of Amsterdam. Because of my knowledge, years of experience and my university degree I can act as the link between business and IT and am I capable of to translate company policy into realistic solutions. I have done projects in several lines of business. At ING Bank in a hectic environment I realized a test environment and a test organization in a project with 20 employees. I can act on several levels in an organization and motivate project employees. Because of my calmness I always maintain overview and make the right decisions.

Education

Period	Education	Institute	Diploma
1981 – 1988	Computer science	Universiteit van Amsterdam	Yes
1969 – 1975	Electronics	Hogeschool Alkmaar	Yes
1965 – 1969	MULO A+B	St Dominicus MAVO, Amsterdam	Yes

Training and courses

Period	Professional	Institute	Diploma
2009	CMMi implementation ING Bank	Yacht	NVT
2007	IPMA C	Insights	No
2008	Kernactiviteiten van Banken	NIBESVV	No
2003	Prince2 foundation	Centric Training	Yes
2002	ITIL practitioner Incident management	MackAY	Certificate
2002	ITIL practitioner Change management	MackAY	Certificate
2001	ITIL foundation	Centric Training	Certificate
2000	Project management	Hogeschool Amsterdam	Yes
1998	OBI/PRIMA, project management method	ING Bank	NVT
1998	Projectmatig werken	ING Bank	NVT
1997	Risk management & analysis	ING Bank	NVT
1996	Lotus SmartSuite	Compu'Train	Certificate
1989	Hatley & Pirbhaj, real time design method	ISES	Certificate
Social skills			
1999	Conflict handling	ING Bank	NVT
1999	Non verbal communication	ING Bank	NVT
1999	Skills in Influence	ING Bank	NVT
1995	Consulting skills	Postbank	NVT
1993	Open Negotiation	Philips	NVT
1992	Personal skills	Schouten & Nelissen	NVT

Overview of career and experience

Career Summary

2009 - now	Freelance Project manager
2006 - 2009	Project manager at YACHT
2005 - 2006	Consultant at Robert Hunter & Associates
2003 - 2006	Consultant
1999 - 2003	Project manager at Centric
1989 - 1999	Project leader at ING Bank
1979 - 1989	System designer/Project leader at the Rijksluchtvaartdienst

Assignments and Projects

January 2009 – November 2009, Project leader European Social Fund-project bureau at Achmea Project leader at Achmea

The ESF-project bureau is in charge of the administrative organization and Internal Control for the 3 ESF projects of Achmea. The main tasks are to actualize the archive data and to prove that the ESF archive is compliant with the ESF rules and guidelines. Reporting in time to the department of SZW.

August 2008 – now, Compilation of tenders

Consultant at Yacht

Draw up several tenders for the Gemeente Amsterdam and other parties.

April 2007 – June 2008, Project leader European Social Fund-project bureau at Achmea Project leader at Achmea

The ESF-project bureau is in charge of the administrative organization and Internal Control for the 3 ESF projects of Achmea. The main tasks are to actualize the archive data and to prove that the ESF archive is compliant with the ESF rules and guidelines. Reporting in time to the department of SZW.

August 2006 – January 2007, Compliance IBN

Contract manager/project leader at ING Bank

Jan has managed 5 projects in parallel at the Postbank in Arnhem in a CMMI level2+ environment.

- Two projects on the subject of the Customer Due Diligence form (compliance). The CDD forms are drawn up separately in the bank offices and must be archived in a central database such that each bank office has access to all CDD-forms. To achieve this, a scan application (Kofax and MACH), a central archive (Viewdirect from Mobius) and an access application (DDRINT from Mobius) have been developed;
- A project to test and implement Service Pack 4 for the electronics archive from Mobius;
- A project to implement a recovery server for DDRINT to comply with the WID law;
- A project to change the payment administration system from the Postbank such that obsolete or not ordered OV booklets will not be printed anymore and send to the customers who must pay for them.

August 2005 – July 2006, European Social Fund subsidy for education

Project manager at Achmea

For the new health insurance that will be effected as from January the 1st 2006, about 3000 employees of Achmea Health must be trained. The costs of these trainings qualify for subsidy granted by the European Social Fund (ESF). Estimate at the costs of the training project, set up the administrative organization according to the ESF rules and set up and manage the project organization.

April 2006 – May 2006, Sarbanes – Oxley (SOX) documentation update

Consultant at Unilever

To meet IT General Controls Operational Control Assessment (ITGC OCA) (SOX) compliance the process documentation that describes the IT Significant Processes (ITSP) to manage the Key Financial Systems (KFS)

have to be updated. Deliverables are flow charts with supporting narratives and the Risk and Control Matrices (RACM).

October 2004 – July 2005, Organizing Service management**Consultant at MKB**

Several parallel project management assignments for various companies. Service management.

April 2004 – November 2004, Implementing service management**Consultant at Ruppert Handelsonderneming**

Project management of the design and implementation of a computer network.

Organization of service management with ITIL for the network environment.

October 2003 – March 2004, Project brief and company policy plan**Consultant at 4DSolutions**

Draw up a Project brief for an important client of 4DSolutions in the Telecom branch.

Development of a company policy plan for 4DSolutions.

July 2002 – September 2003, Embedding an ITIL Service management organization**Project manager/Product manager / Change manager at Centric**

Project management with Prince2 of embedding of an ITIL service management organization at Centric IT Solutions and advisor of ITIL. Product manager for ITIL~~4~~all. Change management for ITIL~~4~~all.

Assembling, coordinating, training and demonstrating ITIL~~4~~all to groups of 20 employees.

April 2002 – June 2002, Compilation of a tender**Bid manager at Centric**

Compilation of a tender for the Dutch department of Justice based on a Request for Proposal (RFP).

August 2000 – April 2002, Migration of Electronic Banking application**Project manager/service manager at ABN AMRO Bank**

Installation and migration of the Electronic Banking application from MS-DOS to MS-Windows for business clients of ABN AMRO Bank.

Education of groups of 8 future employees in the age of 20 to 40 in the EB application. Employees of the ABN AMRO BANK took the examination.

September 1999 - June 2000, Migration of Windows platform**Project leader at KPN**

Migration of about 1000 employees of KPN from Windows 3.11 on Novell to Windows NT at a NT network.

June 1999 – August 1999, Definition study**Information analyst at ING Bank**

Definition study and writing a project brief for a ship finance and ship insurance administrative system.

July 1998 – June 1999, Y2000 compliancy**Project leader at ING Bank**

Y2000 compliant project for development tools en version management tools for critical business applications.

November 1997 – July 1998, Y2000 compliancy and EURO implementation**Project leader at ING Bank**

Y2000 compliant and Euro project for the ING EDI Service centre. Assembling and editing of a Request for Proposal (RFP).

January 1997 – March 1998, Embedding a test organization and test environment**Project manager at ING Bank**

Expanding of the test environment for the ING Electronic Banking application in the area's of organization, software, hardware and test documentation. The project organization consists of 6 projects.

September 1995 – November 1997, Financial EDI Service Centre**Project manager at ING Bank**

Consolidation in the organization and application development of the EDI service centre partitioned in 8 projects (in reversed order):

- Adapting the ING EDI Service centre on the input flow of payment mutations.
- Expanding the ING EDI Service centre with the possibility of billing.
- Expanding the capacity of the ING EDI service centre to serve 150 customers.
- Development of a test environment for testing the input EDI message flow between the customer and ING bank.
- Implementation of the FINSTA-message in the EDI Service centre to give the customer account information.
- Development of an ING customer module PC application to generate an AUTACK-message for payment authorization for financial EDI.
- Upgrade of the service management screens of the ING EDI Service centre from MS-DOS to Windows with an iterative Rapid Application Development method (RAD) and implementation of the AUTACK message. Assembling and giving training to employees of the service desk to work with the new screens and procedures.
- Consolidation in the organization of the software and hardware of the prototype of the ING EDI Service centre developed in Oracle on a RS6000/AIX platform. Assembling and giving training to employees of the service desk to work with the service management screens and procedures.

September 1993 – January 1995, Electronic Banking application test**Subproject leader Test & Quality at ING Bank**

Assembling and performing Integration test of a new ING infrastructure for electronic banking.

May 1993 – August 1993, Electronic Payment System for NMB cards**Subproject leader Development at ING Bank**

Project to realize an infrastructure to make Postbank ATM's suitable to accept NMB bank cards.

Integration test of the complete Postbank financial handling pipeline for withdrawals at Post offices.

September 1992 – April 1993, Postbank Boekingssystem**Sub project leader at ING Bank**

Integration test of the complete Postbank financial handling pipeline for withdrawals at Post offices.

July 1992 – August 1992, Electronic Payment System for Eurocards**Functional designer at ING Bank**

Producing a Functional Requirement Document (FRD) to make Postbank ATM's suitable to accept Eurocards.

February 1992 – June 1992, Electronic Payment System Test environment**Project bureau at ING Bank**

Project bureau for a project to accommodate a test environment on IBM mainframe for the Postbank ATM system.

December 1991 – January 1992, Tandem development environment for Electronic Payment System**Information analyst at ING Bank**

Definition study on a development environment on Tandem for the Postbank ATM system.

April 1990 – November 1991, Electronic Payment System NMB ATM System**Quality manager at ING Bank**

Quality manager and subproject leader for the performance test on a project to make NMB ATM's suitable to accept Postbank cards. Quality management consultant.

October 1989 – March 1990, Electronic Payment System real-time development**Project leader at ING Bank**

Project to Introduce the Hatley & Pirbhai real time development method for the Postbank Electronic Payment System. Consulting about development methods and techniques for real time systems.

May 1985 – September 1989, Air Traffic Control System design

Project leader at Rijksluchtvaartdienst

Project to design a new air traffic control system (called triple A) for the Dutch government with the Hatley & Pirbhai method on SUN workstations.

December 1984 – March 1985, Real-time design method selection

Project leader at Rijksluchtvaartdienst

Project for the selection and purchase of a design tool (Teamwork) and the necessary hardware of SUN workstations and server with UNIX for the design of a new air traffic control system.

Consulting about design methods and techniques for real time systems.

January 1984 – November 1984, Radar simulator test

subproject leader at Rijksluchtvaartdienst

Testing of a radar simulator for training purposes for air traffic controllers.

January 1980 – December 1983, Digital Telephony development

System programmer at Rijksluchtvaartdienst

Application development, maintenance and service management of the digital telephony exchange unit for air traffic control purposes.

June 1979 – December 1979, Operating System Development

System programmer at Rijksluchtvaartdienst

Embedding of a Datapoint computer in the operating system of the development environment for air traffic control applications.

Other skills/languages/various

Specialism

Project management
 System development
 Infrastructure
 Service Management (ITIL)
 Quality management
 Administrative organization and Internal control
 Business processes and procedures

Features

Result and goal oriented, flexible, stayer.
 Can act , think and consider on a tactical, strategical and operational level
 No 9 to 5 mentality

Methods & techniques

Prince2	Used at Centric
ITIL	Used at Centric, MKB companies
CMMI	Used at Postbank
Probaat	Project management method used at KPN
OBI/PRIMA	Project management method used at ING Bank
TMAP	Used at ING Bank
SDM	Used at Rijksluchtvaartdienst and Postbank
IEEE teststandard	Used at Postbank

PC Skills

MS-Office	Word, Excel, Outlook, Access, PowerPoint, MS-Project, FrontPage
Windows	3.1, 98, 2000, XP
Novell	GroupWise
Lotus	Notes, Mail, Organizer
ITIL4all	Workflow application that supports the operational ITIL processes.

Languages

Dutch	Native Language
English	Good, conversation and reading
German	Good/reasonable, conversation and reading
French	Basic, conversation and reading

Diverse

Driving License	BE
-----------------	----

Interests & sports

Hiking	Plan, organize and perform multi day hikes in the Netherlands or abroad.
Interests	Photography, PC, traveling, museum, theater.
Sports	Table tennis, skiing, bike.